



## INFORMATION FOR GUESTS

### ● ARRIVAL

Please arrive no more than 30mins before the ceremony time unless you are checking into accommodation. We are a private wedding venue & do not have a reception but our friendly staff will be here to greet you! There will not be a bar open until after Ceremony time so if you want an alcoholic drink before ceremony time you'll be directed to the nearest pub 1.5 miles away.

### ● PARKING & DIRECTIONS

There is plenty of on-site parking, please follow the signs on arrival. Cars may be left overnight but they must be collected by 11am the next day & are left entirely at owners' risk. Written directions & maps are available on our website under the [Contact Us](#) section. Our address is South Farm, Shingay-cum-Wendy, Royston, Herts SG8 0HR. In January 2023 we aim to have EV chargers on site.

### ● ACCOMMODATION

Guests staying in our accommodation or campers are welcome to check in / set up from 12 noon on the day. Check out is 10.30am prompt – please leave keys in the door, Housekeeping have limited time to get rooms turned around! Breakfast is included for those staying in our bedrooms (including Fen Bridge Farm) & caravans & is served at 9am in the Horse Barn. It is full English breakfast with cereals for children, yoghurt & fruit. If you are camping & have been provided a camper's breakfast then this is served to you on the picnic bench by the camping area. Fen Bridge Farm B&B address is 27 Fen Road, Bassingbourn SG8 5PG.

### ● DIETARY REQUIREMENTS

If you are Vegetarian, Vegan or have any **allergies or dietary requirements we need to know in advance!** Please let your hosts know so they can pre-order the correct food at least six weeks before the wedding day. We are unable to cook last minute alternative meals - we are only cooking what the Couple have asked us to. We are not a nut or allergen free kitchen & we cannot guarantee our kitchens to be free of traces of nuts or allergens as we cater for back to back weddings. We have an allergen protocol which we are very happy to share with you to see if you are comfortable to eat with us.

### ● CONFETTI

For all on-site ceremonies we provide complimentary South Farm biodegradable rose petals for confetti for your guests! If you do want to bring your own then please only bring fresh or dried real flower petals or lavender seeds - **foil & paper, even so-called biodegradable confetti, is strictly prohibited** and will incur a clean-up charge.

### ● ALCOHOL

South Farm is a licensed venue and **consumption of personal alcohol is strictly prohibited** while our bars are open. A corkage charge will be enforced if this condition is broken & we reserve the right to confiscate any alcohol or ask guests to leave site, even if the alcohol is in bedrooms or vehicles. We operate a zero tolerance policy to abusive or intoxicated guests. We follow the 'Think 25 rule': **we will not serve alcohol to guests we believe to look under 25 unless they have valid ID.** We will confiscate any alcohol being consumed by those who look under 25 and do not have ID.

### ● SMOKING

We operate a strict **NO SMOKING OR VAPING** policy inside. A minimum charge of £100 applies for smoking in bedrooms or caravans, more if the room is unusable the next day. Smoking is allowed outside & in the gardens but please use the ashtrays provided & avoid throwing butts on the ground, under trees & near buildings due to the fire risk. A small selection of cigarettes, cigars & lighters are available for purchase behind the main bar in the evening.

### ● TAXIS

We strongly recommend to arrange evening taxis well in advance as they are seldom available on the night. Our local companies are Meltax (Royston) 01763 244444, Barley Taxis 01763 848225 & Camcab (Cambridge) 01223 704704. If you are staying locally it is often easier & cheaper to organise taxis from where you are staying.

### ● CHILDREN & PARENTS

Children must be under the direct supervision of their parents or carers at all times There are known hazards including three fairly open ponds, animals, uneven surfaces, numerous barriers, gates, farm machinery & a general rural environment. Please see Notice to Parents by clicking on the link below.



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More information can be found on our website [here](#) or call our friendly Office Team on 01223 207581.